TRAINING AND DEVELOPMENT SCHEME STRAND 1

APPLICATION FORM

Title of Application

Date of Application submission

Total Amount Requested
(Maximum amount that can be requested under this Fund is Euro 2,000. Applicants may request up to 100% of the project expenditure)

Reference Number

Project title   _____

---

1.   GENERAL INFORMATION

1.1   Project type   _____

1.2   Primary area of activity   _____

1.3   Secondary area of activity   _____

1.4   Project Description

Insert Project Description

1.5   Project Description Summary

Provide a summary of the project description in not more than 150 words. Should the proposal be awarded funding, this description will be featured on artscouncil.mt.

1.6   Did you ever benefit from public funds?

☐ Yes

☐ No

1.7   If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.8   Additional Documentation

+ Add files

2.   TIME FRAME

2.1   Provide details regarding the key milestones and timeframes to fulfil project including travelling and training activities.

Start Date   ____/____/_____   (Eligible timeframe 01/04/2023 – 31/03/2024)*
End Date   ____/____/_____

Step 1: _____ From: ____/____/_____ to ____/____/_____ Description:
Step 2: _____ From: ____/____/_____ to ____/____/_____ Description: (Add steps as required)

Additional Documentation: + Add files

---

*In the case of Call 2, the eligible timeframe is between the 01st September 2023 and 31st August 2024

Deadline: Call 1 - 20th February 2023 at (noon) & Call 2 - 17 July 2023 at (noon)

3.   Profiles

CV   Insert CV of applicant

Profile 1   Name   _____
              Role   _____
              Bio Note   _____
              Artist CV   Insert Artist CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add Reference letter if applicable

Mandatory Documentation:
+ Add acceptance letter or justification
+ Add files

4. Criteria

Criterion 1: Concept (40 marks)

In terms of this scheme this criterion considers the concept, plan and intention of the applicant. This criterion also considers the impact of the proposed programme to the formation of the creatives, collaborators and participants when relevant. Specifically the applicant should answer the questions below:How relevant is the proposed programme to the training needs of the applicant vis-à-vis the current stage in their career and/or formation?

  a. How relevant are the proposed learning outcomes to your professional development? (10 marks)
  b. What are the merits of the learning platform and/or programme proposed? (15 marks)
  c. Does the method of delivery and professionals engaged in the programme (tutors, mentors etc) support your training needs? How? (15 marks)

Additional Documentation:
+ Add audiovisuals (or a link in case of files exceeding 5MB) if applicable
+ Add files

Criterion 2: Project Management (20 marks)

In terms of this scheme this criterion considers the level of commitment and preparation prior to the proposal as well as the proposed plan to deliver and achieve the objectives of the application.:

  a. Clearly define the learning outcomes of the application (10 marks)
  b. Kindly provide sufficient evidence of your ability to manage the activity responsibly and successfully (include financial management and co-funding, if necessary). (10 marks)

Additional Documentation:
+ Add files

Deadline: Call 1 - 20th February 2023 at (noon) & Call 2 - 17 July 2023 at (noon)

Criterion 3: Audience Engagement (20 marks)

In terms of this scheme this criterion considers the engagement of the creatives and creation of new national and international networks. Engagement refers to the role, the nature of involvement and the experience of the creatives and collaborators when relevant.

    a.   Will this programme allow you to network and establish new national/international contacts and links? (10 marks)

    b.   Will the programme provide you with further opportunities for collaborations, dialogue and exploration on a national/international level? (10 marks)

Criterion 4: Budget (20 marks)

This criterion considers how well planned and realistic the presented budget plan is.

    a.   Is the application and budget presented well researched and planned? (10 marks)

    b.   Are the objectives of the project clearly reflected throughout the application and financial plan? (10 marks)

Additional Documentation:
+ Add files

5. Budget

Expenditure   Course Fees
Add other expenditure

Income   Total amount requested from fund
Add Other sources of income

Attach Quotes if available